



Subject: How to setup Azure Virtual Desktop (AVD) to access Trideum Microsoft 365 from Unmanaged Devices

Audience: All employees and subcontractors using personal, public, or government-issued (nonTrideum) computers to access Trideum Microsoft 365 (GCC High) **Recap:**

Trideum Azure Virtual Desktop (AVD) is a virtual machine that you log into that is fast and secure. AVD is accessible via a web browser without having to install any software or modify your system.

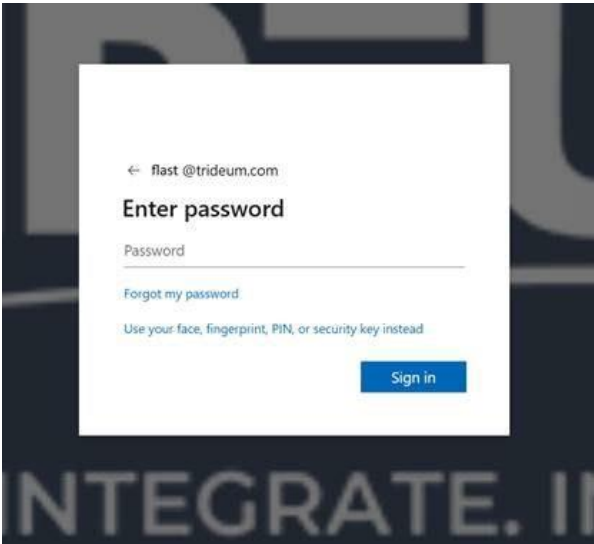
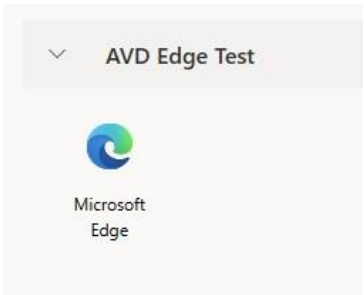
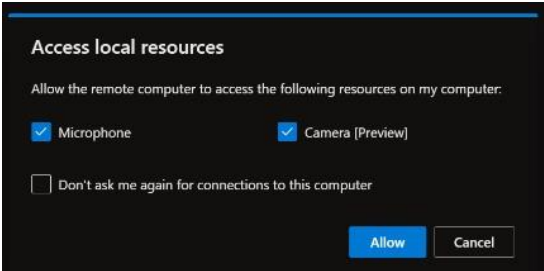
You do NOT need AVD to access [Costpoint \(Timesheets\)](#), [Concur \(Travel & Expenses\)](#), [TrideumUniversity \(Training\)](#), – use your normal web browser to log into those sites with your Trideum credentials or [ADP \(HR & Payroll\)](#) with your ADP Log-in account.

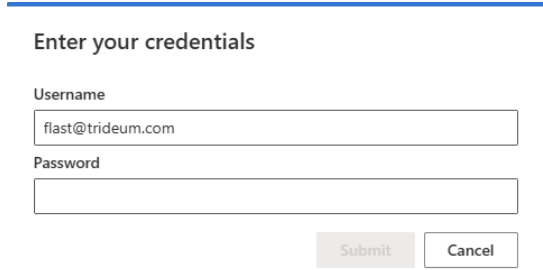
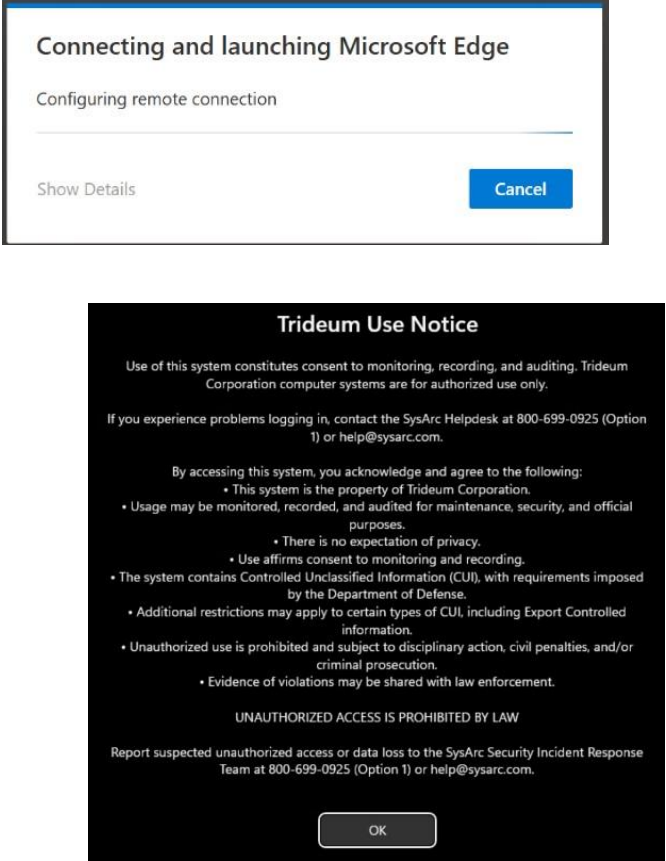
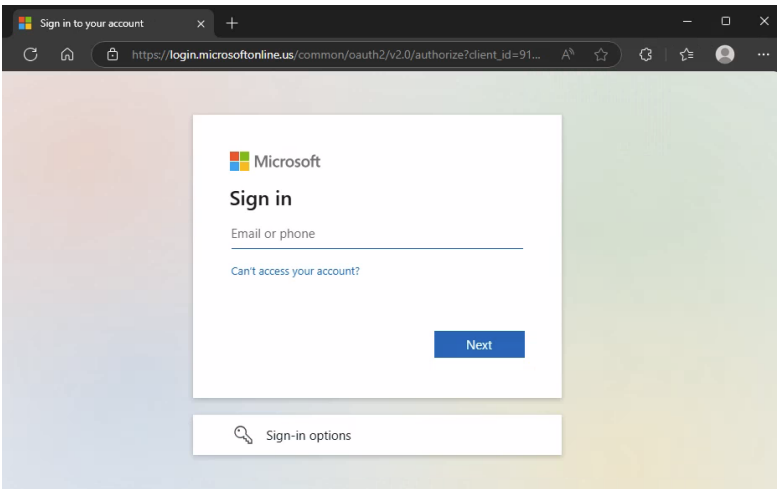
Options to Setup & Connect to AVD:

- (I) [Web Browser](#)
- (II) [Remote Desktop Client on a Windows 11 Computer](#)
- (III) [Windows App on a MacOS Computer:](#)

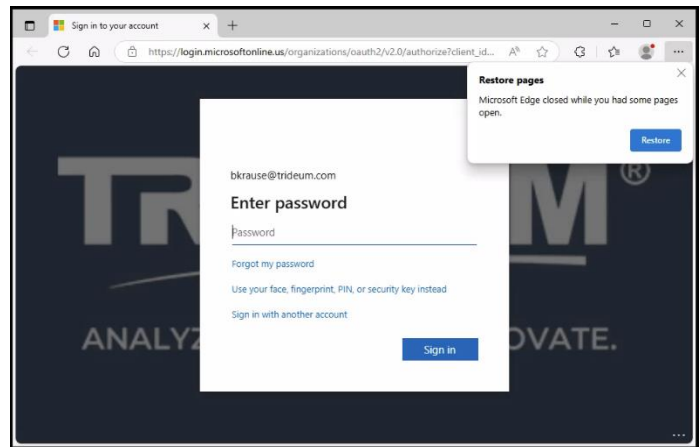


I. AVD via Web Browser (All Devices – No Install Required)

1. Open any modern web browser (Edge or Chrome work best); using an incognito/private browser is best practice (<i>not available on GFE</i>).	
2. Navigate to: https://rdweb.wvd.azure.us/arm/webclient/index.html	
3. Sign-in to the AVD Dashboard with your Trideum email and password , then complete MFA .	
4. Click on the Microsoft Edge tile from the dashboard to launch the session	
5. <i>Note: Windows machines will have to configure the local resources that need to be accessible for your current AVD session (microphone, camera, etc.) then click Allow</i>	

6. Verify your Trideum email address is listed as the Username then enter your password	
7. Read and Accept the Terms of Use by selecting “Show Details” and then clicking OK.	
8a. AVD will open and try to navigate to Outlook. If you haven’t recently accessed AVD, you’ll be prompted to sign in and complete the MFA request. Note: <i>You no longer have to be logged in to the Edge browser to access SharePoint, Outlook, Teams, or the M365 Web Apps (Word, PowerPoint, Excel)</i>	

8b. If you have recently logged in, there may be a pop-up box asking if pages that were opened when AVD last closed should be reopened. This can be ignored or **Restore** can be clicked to pick up where the last session left off.

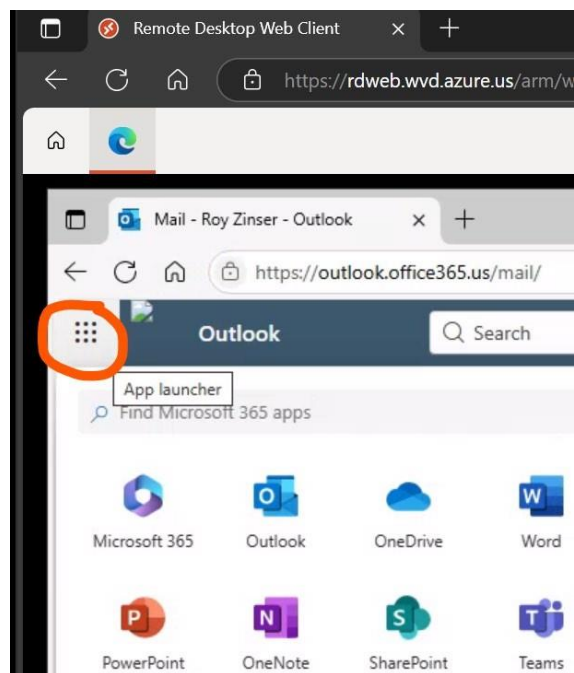


9. Use the Microsoft “Waffle” to open Teams, SharePoint, or other Web Apps

Use the Managed Favorites to get to the Intranet or use:

<https://trideum.sharepoint.com>

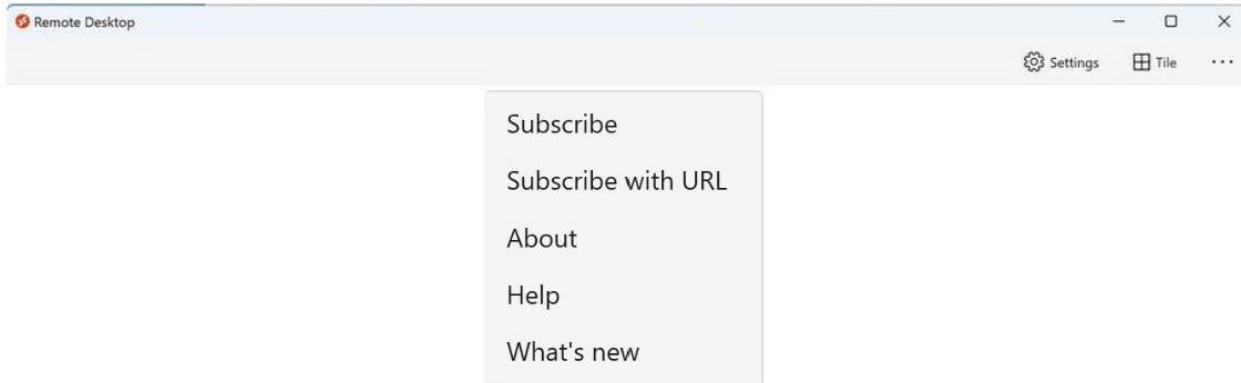
All AVD instances also have **Managed Favorites** setup to provide quick links to **Outlook** and the **Trideum Intranet** page



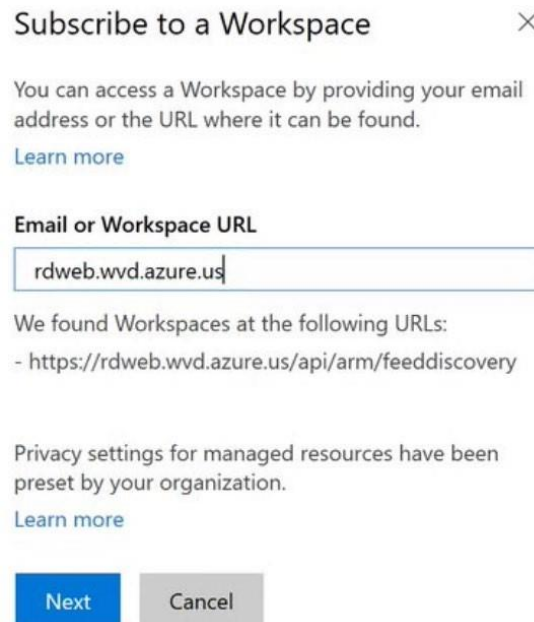


II. AVD on a Windows 11 Computer with the old Remote Desktop Client (Optional)

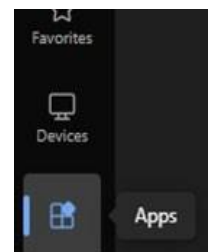
1. Download & Install the **Microsoft Remote Desktop client software for windows** from:
<https://aka.ms/AVDWindows>
2. Once the application launches, click the ellipsis (three dots) at the top right and select “Subscribe with URL”



3. Type in “rdweb.wvd.azure.us” and click NEXT



4. Sign in to AVD using your **Trideum email, password**, and complete **MFA**.
5. The available Windows App devices will appear.
Click the Apps icon from the left toolbar to display the available AVD **Microsoft Edge** app (picture on the right)



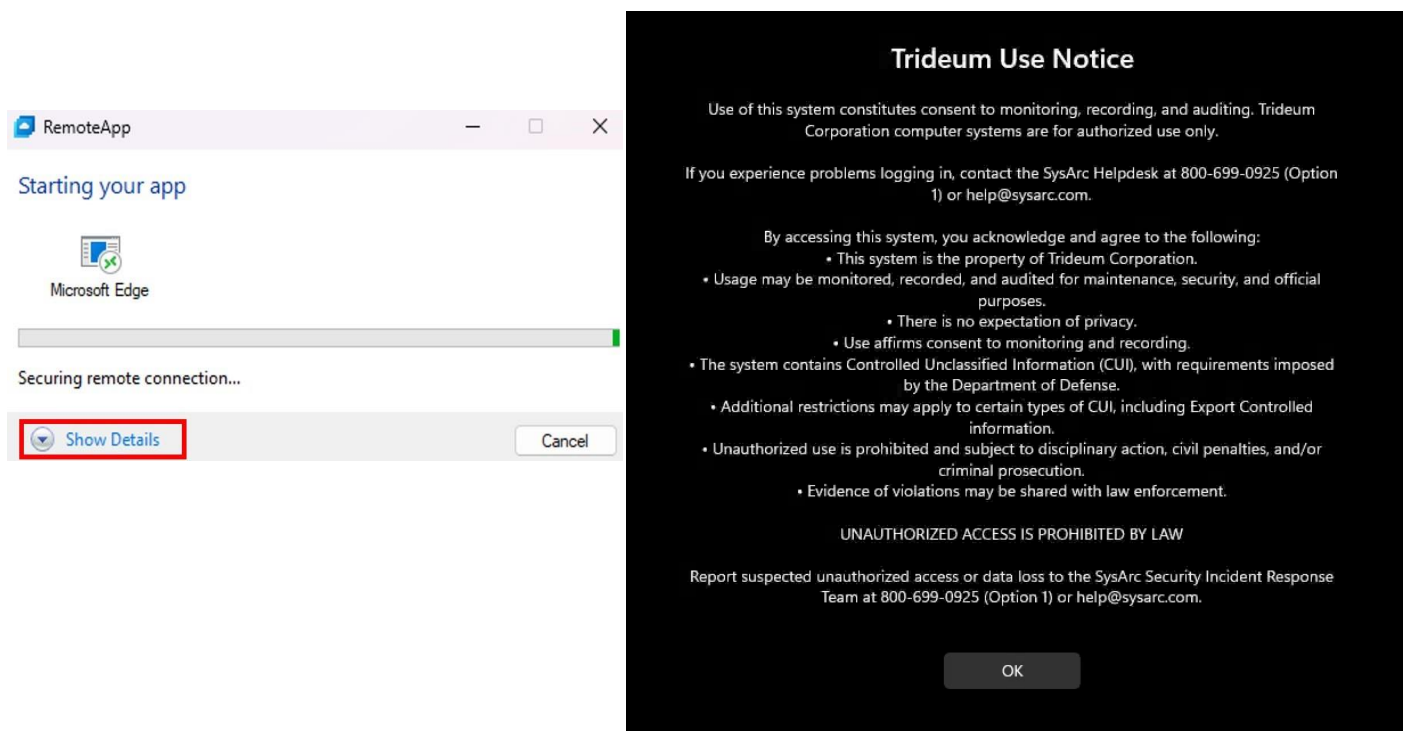
6. To begin your secure session, click on the Edge tile. a Remote App window will open and prompt for your Trideum account password.

Enter your credentials

Username

Password

7. Click on “Show Details” to expand the window to accept the Trideum **Terms of Use** then click **OK**.



8. The login portal for **Outlook Web** will open by default, and you can access other apps like Teams, SharePoint, and OneDrive via the App Launcher (Waffle Icon) after logging in. See the Web browser log-in if there are any discrepancies, but the Remote Desktop App should provide a smoother experience

See the official Microsoft documentation for more details: [Connect to your devices and apps](#)

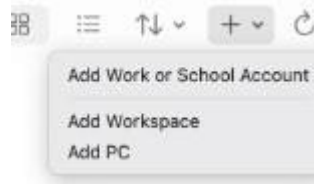


III. AVD on a MacOS computer with the Windows App (Optional – Best Experience on macOS)

1. Download the **Windows App** from the [MacOS App Store](#)



2. Open the Windows App
3. **Add a Workspace** from the Connections Menu or the “+” icon (*do not "Add a work or school account"*)



4. When prompted, enter this Workspace address: **rdweb.wvd.azure.us**
5. Sign in to AVD using your **Trideum email, password**, and complete **MFA**.
6. Accept the **Terms of Use** by selecting “Show Details” and then clicking **OK**.
7. The Trideum AVD Workspace will appear — click the **Microsoft Edge** app to begin your secure session. You’ll sign into Trideum’s M365 with your **Trideum email and password**, then complete **MFA** again
8. The login portal for **Outlook Web** will open by default, and you can access other apps like Teams, SharePoint, and OneDrive via the App Launcher (Waffle Icon) after logging in.

When you’re done, close the session window. Your browsing state will be preserved through short disconnects; longer idle periods will reset the session.

See the official Microsoft documentation for more details: [Connect to your devices and apps](#)